Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**CHANDIDAS MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Sk. Ataur Rahaman**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09474488201**
Mobile no.	**9474614644**
Registered Email	**cmahavidyalaya1972@gmail.com**
Alternate Email	**subhasbabu73@gmail.com**
Address	**Vill- Khujutipara, P.O.- Khujutipara, P.S. Nanoor, Dist: Birbhum**
City/Town	**Bolpur**
State/UT	**West Bengal**
Pincode	**731215**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Subhas Singha Roy**
Phone no/Alternate Phone no.	**08768088526**
Mobile no.	**9474488201**
Registered Email	**cmahavidyalaya1972@gmail.com**
Alternate Email	**subhasbabu73@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.chandidasmahavidyalaya.ac.in/images/uploads/AQAR%202018-2019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.chandidasmahavidyalaya.ac.in/images/uploads/Academic%20Calendar%20FINAL%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**C**	**1.95**	**2011**	**27-Mar-2011**	**26-Mar-2016**
2	**B**	**2.12**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**19-Jul-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Green Campus and Clean Campus	09-Jul-2019 01	325
ICT based Workshop	06-Aug-2019 01	35
Promotion of Research Culture	26-Nov-2019 01	38
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. of W.B	Indoor Games	Sports & Youth Welfare Deptt, W.B Govt	2019 365	2000000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Course Outreach Programme 2) Library Upgradation, 3) Students Seminar 4) Alternative Power generation 5) More ICT based Smart Classrooms set up

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Green Audit	Process started
Power Audit	Process started
undefined	undefined
Introduction of PG in select subject	Process yet to start
Inter-deptt Faculty exchange	Partially done
Academic Audit	Process initiated
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	04-Jul-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	12-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1) Institution own website 2) Notice Board 3) Library Management system introduced, 4) Office Management System

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Syllabus is designed and imposed upon us by the affiliating university (Burdwan University). After that, authority of the institution meets the Academic sub-committee well before the commencement of the new session or semester to chalk out the plan to be executed for effective delivery of curriculum. Academic sub-committee after discussion resolves the steps to be taken for teaching-learning and evaluation process. Principal then conveys the resolutions of the Academic Sub-committee to the Governing Body meeting. Hence, each department is appraised of the required steps by the Principal and IQAC Coordinator. Normally

new session starts with the Ice-breaking Session. There after subject aptitude test is taken to classify the students according to merit. Teaching plan is prepared accordingly. Department meets before the Ice-Breaking Session and distribute their respective duties and responsibilities. Students are appraised of every activities of the department in that session. Department activities are also placed before them for their convenience. IQAC Coordinator uses this platform to present the quality initiatives taken by the institution before them. Even facilities and resources are duly informed to them so that they can work accordingly. Academic activities like Project assignments, outreach programme, special lectures, student seminars, subject based quiz etc are some of the methods taken by the departments to carry out deliver the course curriculum effectively.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	00	00	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hons Gen	23/07/2019
BSc	Hons Gen	23/07/2019
BCom	Hons Gen	23/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Field Survey	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is taken annually. generally when the institution holds internal test or any other test exams. IQAC frames questions based upon NAAC guideline and makes requisite number of copies and distributes among the students. They are told to maintain neutrality while assessing the performance of the teachers. Each and every student is made to understand the meaning of the question and then is asked to assess. After their assessment, question papers are collected, compiled and analyzed by the Coordinator, IQAC. That analysis is placed in the meeting of Feedback Management Cell for further study. The cell after thorough analysis, presents the report to the Principal. Principal then conveys the report to the individual teacher in one to one meeting. If there is any recommendation for improvement Principal asks the concerned teacher to do that. In the parents teachers meeting, feedback is taken verbally and taken written. All the feedback is given due importance. Faculty members also provide their valuable suggestions and comments on the facilities provided by the institution and on other important issues. Parents also give valuable feedback which helps the institution to its progress. Alumni feedback is got in their meeting and on other occasions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons Gen	1309	2109	846
BSc	Hons Gen	301	99	41
BCom	Hons Gen	206	7	Nill
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	887	Nill	45	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
45	45	27	5	5	3
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In continuation with ongoing mentoring system in each department specially for the Honours students. All the semester students of Honours each department are divided into the number of faculties available and place the students under one faculty member to look after their every kind of needs for the pursuance of academic objectives. Besides, mentor is also advised to take care of their future plan, personal and social issues. Mentor makes a group in electronic mode and at the same time informs the students about the group and the activities thereof. Students career, their further academic opportunity, their emotional issues are also given due importance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
730	45	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	21	7	Nill	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	SEM-1	1ST	30/12/2019	31/03/2020
BSc	SEM-1	1ST	30/12/2019	31/03/2020
BA	SEM-3	3RD	25/01/2020	31/05/2020
BSc	SEM-3	3RD	25/01/2020	31/05/2020
BA	SEM –5	5TH	28/02/2020	31/05/2020
BSc	SEM-5	5TH	28/02/2020	31/05/2020
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

After getting the students in the new session, we use to evaluate their understanding of their subjects by way of holding Subject Aptitude Test and classify them according to their level of understanding. There after class test, project, students seminars, group discussion and similar assessment are conducted to fathom their progress. Even in the parent teachers meeting their progress is discussed. Moreover, institution conducts internal test as per the guideline of the affiliating university. Final examination also held under the supervision of affiliating university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared prior to the commencement of the session usually. In the Academic Calendar, detail of the schedule like number of class days, holidays, working days, examination both institutional and university, are mentioned. Number of faculties subject wise, their qualification, designation, detail of non-teaching staff are also inscribed. Besides, duties and responsibilities of the students are mentioned. Extracurricular and cocurricular activities also find place in the calendar. Fee structure is also mentioned. Detail dates of observation also inscribed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.chandidasmahavidyalaya.ac.in/images/uploads/Programme%20Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SEM-VI	BSc	General	1	1	100.00
SEM-VI	BSc	Hons	12	5	41.66
Part-III	BSc	Hons	6	2	33.33
SEM -VI	BA	General	129	42	32.55
SEM-VI	BA	Hons	137	113	82.48
BA Part-III	BA	General	4	3	75.00
BA Part-III	BA	Hons	51	33	64.70
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.chandidasmahavidyalaya.ac.in/ssr.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
Nill	**00**	**NA**	**0**	**0**

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No	**NA**	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	**NA**	**NA**	**Nill**	**00**

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	**NA**	**NA**	**NA**	**NA**	**Nill**

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	**00**	**00**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	**Nill**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**Political Science**	**1**	**5.5**
International	**History**	**1**	**5.5**
International	**Physics**	**2**	**3.2**
National	**History**	**1**	**Nill**
International	**Library and Information Science**	**4**	**6.2**
International	**Sanskrit**	**1**	**5.5**
International	**Geography**	**1**	**6.55**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Comerce	**1**

Sanskrit	1
History	1
English (Chapter)	1
Library Information Science (Chapter)	2
Political Science (Book)	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Predicting the defore station pr obability using the binary logistic r egression, random forest, ensemble rotational forest and REPTree: A case study at the Gumani River Basin, India	Dr. Kaustav Mukherjee	Science of The Total Envi ronment (Elsevier	2020	Nill	Chandidas Mahavidyal aya	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	2019	Nill	Nill	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	5	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Normal Camp	NSS Unit- 1 2	2	200
Normal Camp	NSS Uni-1 2	2	200
Helping the community to set up bus-stand	NSS Unit- 1 2	2	200
Blood Donation Camp	NSS Unit-1 2 , NCC	2	36
Observation Programme	NSS Unit-1 2 NCC	2	205
Orientation Program for student volunteersme	NSS Unit 1 2	2	200
Orientation Programme for student volunteers	NSS Unit 1 2	2	200
Seminar cum Career Counselling	NSS Unit 1 2	2	200
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Camp	DG NCC	NCC	1
University Camp	Burdwan GP NCC	NCC	94
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Voters Awareness	NCC Sub-unit	National Voters Day Celebration	2	60
Observation Day	NCC Sub-unit	Netaji Birth Day Celebration	2	50
AIDS Awareness	NCC Sub-unit	AIDS Awareness Generation Programme	5	40
Pollution Awareness Quiz Competition	NCC Sub-unit	Mega Pollution Quiz Competition	2	16
Pollution Awareness	NCC Sub-unit	Mega Pollution	2	57

Generation		Lecture		
Swachh Bharat (SBSI 2.0) 2.0	NSS Unit 1 2	SBSI 2.0	2	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	NA	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nill	Nill	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.9	12.98

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.11.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22765	5777557	99	25567	22864	5803124
Reference Books	286	244380	10	2582	296	246962
e-Books	323200	5000	176800	900	500000	5900
e-Journals	6000	5000	293	900	6293	5900
CD & Video	86	21016	Nill	Nill	86	21016
Library Automation	2	190000	Nill	Nill	2	190000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
BARUN BALL	PHILOSOPHY FOR VISION	YOUTUBE	10/05/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	2	38	38	0	5	10	2	0
Added	0	0	0	0	0	0	0	0	0
Total	38	2	38	38	0	5	10	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1	0.6	2.27	1.97

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> At the outset of the session, several advisory and other committees are formed in the staff council meeting. The committees finally are approved in the Governing Body meeting. Committees like library, laboratory, building, development etc meet time to time to resolve the requirements and suggest accordingly. In this respect, Sub-committees like Library, building, games and sports, culture play vital role to put forward their suggestion as when required. Even in the teachers council and staff council meeting any demand raised is taken care of. Any purchase or installation is made following the meeting resolution and formal technicalities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	52	19300
Financial Support from Other Sources			
a) National	Sitaram Jindal JP Birla	6	36000
b)International	NA	Nill	0
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
World Yoga Day Observation	21/06/2020	160	NCC
Save the Girl Child	03/03/2020	208	District Health Deptt, Suri Nanoor Panchyat Samiti
Gender Sensitization	09/03/2020	251	Language Deptt (Bengali English)
Soft Skill Development	17/03/2020	188	Deptt of Geography Maths
	View File		

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling	Nill	315	35	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	60

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	00	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	Chandidas Mahavidyalaya	Political Science	Burdwan University	MA
2019	2	Chandidas Mahavidyalaya	Political Science, Sanskrit	Burdwan University	Teachers' Training
2019	3	Chandidas Mahavidyalaya	English	Burdwan University, Calcutta University	MA
2019	3	Chandidas Mahavidyalaya	Sanskrit	Visva Bhrati university,Burdwan University	MA
2019	3	Chandidas Mahavidyalaya	English	Burdwan University	Teachers' Training
2019	1	Chandidas Mahavidyalay	Philosophy	Burdwan University	MA

2019	5	Chandidas Mahavidyalaya	History	Visva Bharati Univesity, Burdwan University	MA
2019	5	Chandidas Mahavidyalaya	Geography	Brdwan University	M.A (01).Teachers Training(04)
2019	1	Chandidas Mahavidyalaya	Political Science	Bangalore, SMTL Group of Institution	GNM
2019	1	Chandidas Mahavidyalaya	Mathematics	Burdwan University	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-deptt Cultural Programme	Institutional	35
Inter-College Cultural Competition	State Level	62
Annual Games and Sports	Institutional	292

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	National	Nill	Nill	00	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students elect their own representative through secret ballot on the date resolved by the institutional election commission. Election is held with following the university and government statute. Once election is over, elected representatives elect or select their office bearers. Principal is ex-officio president of the Students Union. The General Secretary of the students union is invited in several committees as members like Governing Body, Academic, IQAC, Purchase, Building, Library, NSS, NCC, Development etc. Their opinion is given

due importance. All important resolutions are conveyed to the Governing Body. Students Representatives play vital role in different occasions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1068

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Usually alumni are invited in meetings to exchange opinions and views on the infrastructure and learning resources. Their suggestions and views are given due importance. Different departments organize get-together programme where alumnus views on various issues cropping up and authority is apprised accordingly. Moreover, in several programmes they are invited and they remain present in those programmes. In this way alumni and institution maintain their relation.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Teachers and Nonteaching Representatives to the institutional highest decision making authority- Governing Body- are selected/elected in the respective councils meeting following due process 2) In addition to Teachers Council and Staff Council, there are several sub-committees are formed In taking teaching and non-teaching staff members in the Staff Council meeting. Members express their own views freely and their valuable proposals are given due importance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	1) Module preparation, 2) Subject Aptitude test taken to classify the students and preparation of teaching accordingly, 3) Using ICT teaching methodology in class room teaching, 4) Outreach Programme, 5) Remedial classes taken,6) students feedback on the teaching of teachers and due steps are taken in this direction.
Examination and Evaluation	1) Subject Aptitude Test to classify the students and preparation of teaching plan, 2) Class tests like

	monthly, topic wise, project preparation, subject wise quiz etc taken.3) Students seminar.
Research and Development	Faculty members are inspired in various meetings to a) pursue research, b) publish papers, c) initiate for MRPs, d) paper presentation in seminars and conferences, e) attendance in seminars.
Library, ICT and Physical Infrastructure / Instrumentation	Library automation done, library card, issue and return of books are made through automated system,computer with internet facility installed to access online resources, computer labs, browsing centre, available for the students and the teachers, sufficient number of class rooms available, 3 ICTenabled and AC class rooms , 2 seminar halls with modern facilities, large playground prepared recently, laboratory updated regular interval,
Human Resource Management	Although institution does have the authority to appoint full time teachers, but guest teachers are appointed by the institution keeping its requirement in mind from the qualified candidates available. Teachers are entrusted various responsibilities apart from academic assignments as per their skill and inclinations. Several committees are formed to perform various activities and monitor the functions. Mentoring system is in vogue to counselling the students. We are proud to make our campus ragging free.
Admission of Students	Admission to the various courses is done solely through online. Students need not come in the institution for admission. They get admitted according to the merit list generated online. If any student find any problem of form submission or related issues, helpline is open for them to sort out.
Curriculum Development	Although curriculum is imposed upon us by the affiliating university, institution does not enjoy any liberty to add anything new to curriculum. But the faculties of the institution present their views in several workshop on curriculum design. Once a curriculum is received, respective departments distribute the syllabus in the departmental meeting, prepare their teaching plan and module, intimation to the students provided accordingly.

E-governace area	Details
Administration	1) Website with updated information is maintained. 2) College Apps created for better connectivity with the students. 3) College Official Whatsapp group is created to maintain liaison between authority college staff.
Finance and Accounts	Financial Management Software installed for any type of financial transaction.
Student Admission and Support	Students admission is made through online system. No student is admitted to offline. Separate provision is made in the website for admission.
Examination	Usually each Hons department maintains separate SEM wise WhatsApp group to keep the students apprised of every academic and examination information. During lockdown period, these channel of communication reap huge dividend to our effort. Students are assessed online.

Students seminar, mentoring the students, counselling them etc. are done time to time. Experts from different institutions are invited to have exchange of opinion on various issues. National seminar is organized to give the students an exposure on their respective disciplines.

6.2.2 – Implementation of e-governance in areas of operations:

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	00	NA	NA	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Effective	Effective	05/03/2020	05/03/2020	25	Nill

	Use of ICT	Use of ICT					
2019	CAMS	Online and Electronic Financial Transaction	02/07/2019	02/07/2019		6	13
2019	IFMS	Online E-Prodan (Salary)	06/08/2019	06/08/2019		6	13
2019	CBCS	CBCS	04/07/2019	04/07/2019		38	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	17/10/2019	23/10/2019	07
Refresher Course	1	03/01/2020	16/01/2020	14
Refresher Course	1	01/09/2019	31/12/2019	112
FDP	1	06/06/2020	10/06/2020	5
FDP	1	08/06/2020	15/06/2020	7
FDP	1	15/06/2020	19/06/2020	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
THRIFT FUND	THRIFT FUND	FREESHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial audit is done by the state government. Government-appointed auditor comes in the institution and does audit every year. Despite college has its own mechanism to cross check the financial activities through several means like finance committee in which government nominated member is included. Principal himself day to day checks the financial transaction. Moreover, recently under the request of the IQAC, institution install Finance Management Software to make the financial transaction more transparent and fair.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
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6.4.3 – Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	Finance Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Exchange of opinion, 2) Keeping them informed about the progress of their wards, 3) Keeping them aware about the available resources infrastructure and human, 4) Keeping them informed about the rules and regulation of the institution and the academic session.

6.5.3 – Development programmes for support staff (at least three)

1) Thrift fund for financial assistance during crisis period,2) workshop and seminars for keeping the updated, 3) Guest room for taking rest in times of any difficulty.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Ice-breaking Session	05/07/2019	10/07/2019	13/07/2019	165
2019	World Sanskrit Day Observation	19/08/2019	19/08/2019	19/08/2019	56
2019	Students Motivational Ceremony	26/08/2019	04/09/2019	04/09/2019	275
2019	Teachers Day	27/08/2019	05/09/2019	05/09/2019	250

	Celebration				
2019	Career Talk Programme	13/09/2019	13/09/2019	13/09/2019	168
2019	MOOCS and SWAYAM (Hist Pol.Sc Hons)	14/11/2019	14/11/2019	14/11/2019	30
2020	NAAC: New Assessment Procedure (Teaching Staff)	08/01/2020	08/01/2020	08/01/2020	25
2020	Save the Girl Child	03/03/2020	03/03/2020	03/03/2020	208

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day Observation	09/03/2020	09/03/2020	92	62
Save the Girl Child	03/03/2020	03/03/2020	113	95

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As the institution installed 20 kv solar panel with the help of government, most of our power consumption is met out it from this solar units. Electricity Bill is almost nil. The surplus power (Total power generation by solar panel- institutional consumption) generated out of the solar panel is used by the electricity board. This is a major achievement towards our mother earth. We maintain a green and clean campus, plant trees under the initiative of NSS are another small strides towards the environment. Moreover, waste from the science laboratories are managed following standard procedure.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

| 2019 | Nill | Nill | Nill | 00 | NA | NA | Nill |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	05/06/2019	Students codes of conduct are laid down in that prospectus. Their dos and donts are mentioned.
Academic Calendar	20/08/2019	Details of academic activities are given.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2019	15/08/2019	275
Human Rights Observation	10/12/2019	10/12/2019	100
Republic Day Observation	26/01/2020	26/01/2020	280

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plants and trees are planted and due care is taken 2) Solar lamp is installed within the campus 3) Large Solar panels are installed to generate eco-friendly power 4) Laboratory wastes are duly managed to avoid environmental hazards 5) Official works are mostly done through e-mode to reduce the use of paper. 6) Regular campus is cleaned 7) Toilets are cleaned on regular basis 8) Smoke free campus 9) Plastic free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Clean Green Ambience and Well Disciplined Campus, 2) Extensive Use of ICT

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.chandidasmahavidyalaya.ac.in/images/uploads/Best%20Practices%202019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of our institution is to promote higher education in the rural area and among the first generation of people. Keeping the vision in mind, institution takes certain steps like: 1) Regular class, 2) Monitoring progress through regular test 3) Remedial classes taken 4) Financially helping the poor students through half free/full free 5) Motivating the students by giving them rewards annually- the best library user, best performer, best good conduct etc 6) Organizing student centric events for their personality development like students seminar, project work, departmental seminar, inter-department

competition, value education etc.

8.Future Plans of Actions for Next Academic Year

As is earlier mentioned that our institution is born to serve the rural populace for their aspiration to higher education. It is indeed a rural institution and is proudly serving the rural Bengalees. The demands for higher education is ever increasing. So the institution grows accordingly. Now institution needs to grow more. IQAC so suggests the authority to augment the infrastructure and create new building. We firmly believe that digital resources are to be used extensively for attractive teaching learning and hassle free office and administrative activities. We have to be digitally smart to cope up with the demand of the time. In teaching-learning ICT plays vital role. Using ICT in classrooms creates an ambience where students finds the lectures more attractive. Digitally smart and qualified teachers along with the ICT based classrooms are the game-changes, we believe. So our future plan of action will be for next session as follows: 1) Digital Smartness 2) Increase in Infrastructural facilities, 3) More ICT enabled classrooms